



## **Montcalm County MSU-Extension 4-H Program County Awards and Scholarships Program Guide**



Each 4-H youth member and adult volunteer within our county's program, commit a lot of time and energy into their clubs, committees, projects, the fair, and various events and programs. This guide will assist all members (youth and adult), and their families, to understand each scholarship opportunity or county award that is available.

### **Scholarships and Grants**

Scholarships are available for 4-H workshops and events. Some events may require you to pre-pay for the event and then seek reimbursement for scholarships. The sooner you get the applications filled out (once you know you are attending an event), the better. Grants are available for certain projects and club activity funds. Each grant has separate requirements but are both available through the Montcalm County 4-H Advisory Council. All applications should be filled out and sent into the MSU Extension office. If you have any questions at any time, please contact the office at 989-831-7500.

1. There are varying types of scholarships and grants that are available to our county's members. Each type of scholarship or grant has different criteria to meet for them to be reviewed by the Extension office staff and the Montcalm County 4-H Advisory Council.
2. Throughout each 4-H year, any 4-H youth or adult volunteer member can apply for a scholarship to assist in funding to go towards events, camps, shows, etc., if the cost of the program would cause financial stress on the member and/or family. The following scholarships can be submitted at any time, to assist in payment for events, workshops, camps, etc.
  - a. Advisory Council Scholarship Application (see pages 4-5).
    - i. Funding for this scholarship comes from fundraising and activities coordinated by the Montcalm County 4-H Advisory Council.
    - ii. Requests for this scholarship are reviewed, approved, and tracked by the council.
    - iii. Must be submitted, approved, and have the requirements met prior to payment for the event, or a reimbursement of the awarded amount.
  - b. Montcalm County Extension 4-H Scholarship Application (see page 6).
    - i. Funding for this scholarship comes from donations to our county's 4-H program, through TSC and foundation funds.
    - ii. Requests for this scholarship are reviewed, approved, and tracked by the Montcalm County MSU Extension office staff, with assistance and input from the Council members.
    - iii. Must be submitted and approved prior to 30 days from the date that each event requires payment in full.
    - iv. If the application is turned in within 30 days from the date that each event requires payment in full, a letter of justification is required to be submitted with the application.
  - c. Montcalm County 4-H Council College Scholarship Application (see page 7).
    - i. Funding for this scholarship comes from fundraising and activities coordinated by the Montcalm County 4-H Advisory Council.



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- ii. Each applicant submission is reviewed by a committee formed by council members, to include a selection of county commissioners, local business owners and/or volunteers.
  - iii. This scholarship is awarded to current Montcalm County 4-H members who will be attending college or trade school the following fall. They have to be a member for at least three years.
  - iv. Each scholarship recipient will need to be present at the opening ceremony of the Montcalm County Fair, where the presentation will take place. See the current year's fairbook for information on when the opening ceremony will take place. The fairbook can be found on the Montcalm County Fair Association webpage, under the Exhibitor Information tab (<https://montcalmcountyfairgrounds.com/exhibitor-info>).
3. Montcalm County 4-H Council Service-Learning Grant (see pages 8-12).
  - a. This grant could provide between \$100-\$500 per club. Three grants can be awarded per year.
  - b. The 4-H Council will fund projects/services that will encourage 4-H youth to become involved in community life by assisting in solving problems or providing a service while utilizing their education and expertise. The program is intended to give 4-H youth an opportunity to expand their learning environment and to increase awareness of Montcalm County's 4-H program.
4. 4-H Recruitment Campaign Grant (see pages 13-17).
  - a. This grant could provide up to \$200 to ten clubs to enable 4-H'ers to both promote their clubs and to educate and recruit potential 4-H members within their communities.

### **County Awards**

Throughout each 4-H year, anyone can identify another 4-H member, alumni, or volunteer, and submit an application for an award. Refer to Appendix E1, for more information on the County's Awards Program.

The awards ceremony/banquet is typically held in the fall, consisting of a family fun event, a meal, and the presentation of all awards. The only award not presented at this ceremony is the Earl Peterson 4-H'er of the Year award, which is announced/awarded at the opening ceremony for the Montcalm County Fair.

1. All county award applications and nominations can be found by going to the MSU Extension Montcalm County 4-H webpage ([https://www.canr.msu.edu/montcalm-county/montcalm\\_county\\_4\\_h/4-h-scholarships](https://www.canr.msu.edu/montcalm-county/montcalm_county_4_h/4-h-scholarships)). Each of the following awards have a set criteria for application/nomination, and all applicable information/documentation can be found and the previously mentioned website.
  - a. Earl Peterson 4-H'er of the Year Application (see pages 18-24)
    - i. This award is a prestigious award, given to the best 4-H member representative each year. This honoree is the face of 4-H within our county, serving as a role model for others throughout the program and community. They would also be an advocate for this county's program.



## **Montcalm County MSU-Extension 4-H Program County Awards and Scholarships Program Guide**



- ii. Application is due by March 1<sup>st</sup> at 4:00pm, to the Extension office, or emailed to the county's 4-H PC.
- b. Montcalm County Special 4-H Awards (see page 25)
  - i. This nomination form consists of the following awards (complete one per nomination).
    1. I Dare You Award-Nominee must be a 4-H member who is a high school student, who shows personal integrity, balanced living, and the potential for leadership. Two recipients will be selected (one male and one female). Nomination must include a one or two paragraph narrative recommendation.
    2. Montcalm County 4-H Community Service Award-Applicant or nominee may be a member, leader, or club. Applicant or nomination must include a one or two paragraph narrative describing the project work and impact on the community.
    3. Montcalm County 4-H Club Award-Club awards are given in the project areas of conservation, health, or safety. Applicant or nomination must include a one or two paragraph narrative describing the project work of 3 or more club members working together in the project area.
    4. Friend of 4-H Award-Nominee must have provided significant assistance to the 4-H youth programming in Montcalm County. Nominee has demonstrated an interest in serving the educational needs of youth. Nominee must not be enrolled as a 4-H Leader. Nomination must include a one or two paragraph narrative describing the nominee's impact on the 4-H youth program.
    5. Montcalm County 4-H Booster Award-This award honors that special non 4-H individual, business or organization that has provided significant assistance to a club or 4-H program overall. Nomination must include a one or two paragraph narrative describing the help they provide.
    6. Montcalm County 4-H Alumni Award-This award is for individuals who have been a 4-H member, provide an example of how 4-H prepares young people for the future and have given back to their community and the 4-H Program. Please write a one or two paragraph narrative describing their role in 4-H programming in Montcalm County.
    7. Montcalm County 4-H Volunteer of the Year Award-This award is for individuals who are an approved 4-H volunteer and have made significant contributions to the 4-H program over the last program year. Please write a one or two paragraph narrative describing the impact they have had on 4-H programming in Montcalm County.
  - ii. All nominations and supporting documents must be turned into the Extension office by the 1st Tuesday in September.
- c. Montcalm County 4-H Certificate Award (see pages 26-27)



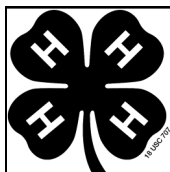
## **Montcalm County MSU-Extension 4-H Program County Awards and Scholarships Program Guide**



- i. This application is for 4-H members, ages 9 to 11 years old.
  - ii. This award recognizes the 4-H member for their participation in the project area of their choosing.
  - iii. This application form is due to the Extension office by the 1st Tuesday of September.
  - iv. This can only be awarded one time, for that specific 4-H member, for that specific project area.
- d. Montcalm County 4-H Medal Award (see pages 28-29)
- i. This application is for 4-H members, ages 12 to 19 years old.
  - ii. This award recognizes the 4-H member for their participation in the project area of their choosing.
  - iii. This application form is due to the Extension office by the 1st Tuesday of September.
  - iv. This can only be awarded one time, for that specific 4-H member, for that specific project area.

If there are suggestions on improving this program, please join the Montcalm County 4-H Advisory Council meetings, which are held the 3<sup>rd</sup> Monday of each month at 6:30pm, at the Montcalm County MSU Extension office and Zoom.

# Montcalm County 4-H Advisory Council Scholarship



## Montcalm County 4-H Event Scholarship Application



Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

4-H Club: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Cost of the Event: \_\_\_\_\_

### **Select your qualifying events**

Please describe what you hope to gain from this event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you think that you will use what you learn from this event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Participant's Signature: \_\_\_\_\_

Parent/Legal Guardian's Signature: \_\_\_\_\_

County Awards    or    State Awards

Volunteer at a local 4-H Event

Work at Benefit Auction

Donations for Benefit Auction

Still Exhibit Set-up / Tear-down

Participate in Market Shack

Extra Shift in Exhibit Building

Concession Stand Shift

Registered Adult 4-H Leader

Will do Presentation after Event

**MICHIGAN STATE**  
UNIVERSITY

**Extension**

Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.



Throughout the year, the Montcalm County 4-H Council hosts various fundraisers and activities to provide scholarships for youth and leaders; various 4-H workshops, Exploration Days, Great Lakes Natural Resource Camp, Capitol Experience, etc.... To qualify for a 4-H Council scholarship youth need only participate in **1** of the following **10** Council-approved events during the **last 12 months** (but are always encouraged to do more!):

- Complete **and** submit a COUNTY 4-H Awards Application. You do **not** have to win this award to be eligible. (We hope to increase participation.)
- Complete, submit, **and** follow-through with the STATE 4-H Awards Application and process. You do **not** have to win this award to be eligible.
- Volunteer during a local 4-H event. These can include clinics, workshops and educational/fun shows. The event should be organized by a 4-H volunteer or committee.
- Work the day of the 4-H Pancake Breakfast and Benefit Auction.
- Solicitation of donation items for the Benefit Auction.
- Assist with set-up or clean-up 4-H Club Still Exhibit Display booths before or after Fair.
- Create and sell items in the 4-H Market Shack; youth must also work multiple shifts.
- Work an entire **extra** Still Exhibit Security shift, during Fair, in the Ash Building.
- Work an entire 4-H Concession Stand shift, during Fair.
- Be a VSP Certified adult leader

Again, you need only participate in **1** of these **10** to be eligible, but **the provision must be met PRIOR to the date of the event in which you plan to attend.** For example, if you plan to participate in a fall workshop, you would want to complete a spring or summer eligible activity. If you plan to participate in the March *Capitol Experience*, you would want to complete a fall or winter activity. Make sure to find and sign the participation sheet when meeting the requirements so your eligibility will be recorded. When possible, we ask that you make a note next to your name on the participation sheet, to indicate your attendance fulfills a scholarship requirement.



# Montcalm County Extension 4-H Scholarship Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

4-H Club: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date (s) of Event: \_\_\_\_\_

Total Cost of Event: \_\_\_\_\_ Scholarship Request Amount: \_\_\_\_\_

Please describe what you hope to gain from this event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How do you think that you'll use what you learn from this event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I \_\_\_\_\_ agree to provide approved pictures from the event to post to social media and in the newsletter, along with a paragraph on what the event was about, what you learned from it, and a little bit about the impact made from receiving the scholarship, within five (5) days of the event ending.

Participant's Signature: \_\_\_\_\_

Parent/Legal Guardian's Signature: \_\_\_\_\_

4-H P.C. Signature: \_\_\_\_\_ Amount Awarded: \_\_\_\_\_

## **Montcalm County 4-H Council**

### **College Scholarship Application**

**Deadline for application: First Friday in March (to Montcalm County 4-H Council)**

This scholarship is awarded to current Montcalm County 4-H members who will be attending college or trade school the following fall. The 4-H'ers must have been a member of 4-H for at least three years, and a current member of Montcalm County 4-H. There are several scholarships available ranging from \$100-1000. This scholarship is not automatically renewed but can be applied for each year. Please answer the questions below on additional paper and use this sheet as a cover page. Answers must be written in black ink or typed. Note: If you receive this scholarship, please plan to attend the opening ceremony of the Montcalm County Fair, where a scholarship presentation will take place.

Applicant Name:

Applicant Address:

High School:

GPA:

If in high school, please list coordinator name of senior awards night, their phone number and awards night date.

4-H Club:

Membership years:

Current career plans:

College attending/planning to attend:

Have you been accepted?

Have you been working while attending High School/College? If so, where?

How do you expect to finance your education beyond this scholarship?

**Answer on additional paper(s): spelling, neatness and grammar are worth 20 points**

1. List your high school/college extra-curricular activities. (5 points)
2. List your community involvement through 4-H. (5 points)
3. List any honors received, in and out of 4-H. (5 points)
4. What leadership roles have you held, in and out of 4-H? (5 points)
5. In a paragraph, describe your educational goals, professional/career goals and goals you have set for yourself while attending college/trade school. (20 points)
6. Describe how being in 4-H may influence you in your chosen field of study. (20 points)
7. How will you apply the skills you have learned in 4-H towards your future? (20 points)
8. If you are post high school, how has what you have learned through 4-H helped you to be successful thus far?



## Montcalm County 4-H Council Service-Learning Grant Program

# GUIDELINES & INFORMATION

## Service Learning Projects

### Goal

The program goal is to foster the expansion of community service involvement including service learning and experiential learning opportunities by 4-H members in partnership with communities, non-profit agencies, schools, and governmental bodies.

### Plan

The 4-H Council will fund projects/services that will encourage 4-H youth to become involved in community life by assisting in solving problems or providing a service while utilizing their education and expertise. The program is intended to give 4-H youth an opportunity to expand their learning environment and to increase awareness of Montcalm County's 4-H program.

### Grant Levels

Grants will be made to 4-H clubs and will range from \$100 to \$500. Three grants can be awarded per year.

### Grant Authoring and Sponsorship

- To be eligible for a grant, the project/service proposal **must be authored by a 4-H youth.**
- Must have the approval/sponsorship of the author's 4-H club and leaders.
- The project **must have approval/sponsorship** from an external community partnership agency; outside of 4-H. Examples are schools, governmental units, or community organizations.

### Expected Uses of Funds

1. Funds may be used for travel for 4-H members only as needed to provide the service.
2. Funds may be used for materials and supplies necessary to complete the project.
3. Publicity, printing, and postage are allowable costs.
4. Minimal refreshment costs may be allowed when justified as a specific activity of the service.
5. Other items must be adequately justified in the proposal.

### Funds are NOT to be used for

1. May not be used as a donation.
2. May not be used for equipment.
3. May not be used for cash awards or purchasing gift cards, as an award or special prizes, etc.

### Application Guidelines

1. An application form for the grant program must be completed for all proposed projects/services.
2. Sign-off of the application by the authoring 4-H youth, 4-H leader, and the Community Organization Partner representative are required.
3. **Applications with incomplete signatures will not be considered and will be returned to the applicant(s).**
4. Applications received after the deadlines will be considered if funds are available.

6. Preference will be given to applications that benefit organizations and communities within Montcalm County.
7. **Funding for field trips will not be considered.**
8. The project/service must be described in 250 words or less, including how the grant will benefit the community and the service learning experience of the students.
9. Complete an itemized budget and expected income (if any) for the project. Clearly state the amount you are requesting.

### General Information

1. Submission of an application does not guarantee funding.
2. Successful previous partnerships will be viewed positively in cases of renewal grants or new projects with the same community partners and if a final report has been submitted from a previous project.
3. Community organizations may initiate projects by describing their need directly to appropriate 4-H members or clubs. Grants will only be made, however, to 4-H clubs and not directly to the community organization.

### Accountability - Final Report Required

Each grant recipient is required to write a **FINAL REPORT** describing the results and benefits of the grant. Final reports are due within one month following the end date of the project. The Final Report is the last page of this application. Signatures of the 4-H youth, leader, 4-H Coordinator and the Community Organization are required.

### Point of Contact

All applications, reports, inquiries should be directed to:

Sunni Haglund  
MSU Montcalm Extension  
211 W. Main Street, P.O. Box 368  
Stanton, MI 48888  
989-831-7514  
haglun10@msu.edu

### Application Review and Notification

- ❖ All applications will be reviewed by a committee created by the 4-H Council.
- ❖ The amount of the grant requested may be reduced by the review committee.
- ❖ Applicants will be notified of the committee's decision no more than three weeks after the application deadline.

### To receive your money

- ❖ Approximately two weeks after you receive your acceptance letter, please contact the Extension office.



Montcalm County 4-H Council  
Service-Learning Grant Program

## APPLICATION

### Service Learning Projects

*Please Type or Print Clearly ~ Complete All Sections*

#### 4-H Member Information

Name of Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4-H Club: \_\_\_\_\_

#### Project Information

Title of Project: \_\_\_\_\_

Approximate # of 4-H members involved in organizing this project: \_\_\_\_\_

Proposed Starting Date of Project: \_\_\_\_\_

Proposed Ending Date of Project: \_\_\_\_\_

#### Community Organization Partner Information

Name of Organization: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### 4-H Club and Leader Information

Leader's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Description of Project

250 Words or Less *(Use a separate sheet if needed.)*

## Income of Proposed Budget

List expected revenue for the project (if any) including sources and amounts. Community organizations or agencies receiving the service might choose to participate in the cost of the project or service. *(Use a separate sheet if needed.)*

## Expenses of Proposed Budget

Provide an itemized list of the expected expenses by expenditure type that will be charged to this grant. The following items are included as approvable expenditures: publicity, printing, postage, transportation, supplies and materials necessary to complete the project and minimal refreshment costs, where justified, as necessary for the service or project. *(Use a separate sheet if needed.)*

**TOTAL AMOUNT REQUESTED** \_\_\_\_\_

\_\_\_\_\_  
Signature of 4-H Youth - Date

\_\_\_\_\_  
Signature of 4-H Leader - Date

\_\_\_\_\_  
Signature of Community Organization  
Partner Representative - Date

*Signatures of all of the above are required. Incomplete applications will not be considered and will be returned to the applicant(s)*



Montcalm County 4-H Council  
Service Learning Grant Program

## FINAL REPORT

### Service Learning Projects

To be completed and filed one week following the end date of the project or no later than 1 week before the end of the semester

*Please Type or Print Clearly ~ Complete All Sections*

**Title of Project ~ as submitted on Original Grant Application**

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#### Contact Person Submitting Report

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of 4-H Club: \_\_\_\_\_

Approximate # of 4-H members involved in organizing this project: \_\_\_\_\_

Date of the Project: \_\_\_\_\_

#### Description of the Project *(please use a separate page)*

- ❖ Role and how many people benefited from project, learning activities in project, and the major objectives completed by the project.
- ❖ Suggestions for improving a similar project in the future, please describe.
- ❖ Amount of funds received, and how funds were used. Please itemize your grant money expenses.

\_\_\_\_\_  
Signature of 4-H Youth - Date

\_\_\_\_\_  
Signature of 4-H Leader - Date

\_\_\_\_\_  
Signature of Extension Staff - Date

\_\_\_\_\_  
Signature of Community Organization  
Partner Representative - Date

*Signatures of all of the above are required. Incomplete final reports will be returned to the applicant(s).*



# 4-H Recruitment Campaign Grant Application & Report Form



*This grant provides up to \$200 to ten clubs to enable 4-H'ers to both promote their clubs and to educate and recruit potential 4-H members within their communities*

## Instructions:

1. This application and report **MUST** be completed by 4-H member(s)
2. This grant is for **club** use
3. Both the application and report must be filled out **completely** and **legibly**
4. The application must be submitted at least **1 month** prior to the proposed recruitment activity
5. The final report must be submitted no later than **2 weeks** upon completion of the activity
6. This is a **reimbursement** grant. To receive reimbursement, receipts **must** be attached to the final report
7. Recruitment resources such as copies, equipment, and other materials are available at your local 4-H extension office and must be requested at least **2 days** prior to the proposed activity
8. All participating clubs will be entered into a drawing to receive a *Food Fete* (French for "party"!) at Fair!

## Grant Application:

Name(s) of the applicant(s): \_\_\_\_\_

County and Club Name: \_\_\_\_\_

### *Proposed Recruitment Activity*

Describe your proposed recruitment activity: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

When and where will you hold it? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How will this activity help educate people in your community about 4-H? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**What do you hope this activity will accomplish?** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**How do you plan to use your grant money to support your activity?\*** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*\* This does not have to be specific and can include things like food, prizes, promotional materials, etc.*

Signatures: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4-H'er(s)

\_\_\_\_\_

Date

\_\_\_\_\_

Club Leader

\_\_\_\_\_

Date

\_\_\_\_\_

4-H Staff

\_\_\_\_\_

Date



**Grant Report:**

*This report is due **2 weeks** upon completion of the activity. Receipts **must** be attached in order to receive reimbursement!*



**Number of Club participants:** \_\_\_\_\_

**Estimate number of community participants:** \_\_\_\_\_

*Itemized Budget  
Please attach receipts*

| Quantity/ Description | Price per item | Total Cost |
|-----------------------|----------------|------------|
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |
| _____                 | _____          | _____      |

*Activity Report*

**Describe your activity:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**In what ways was your activity successful?** \_\_\_\_\_

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**What were some [of the] obstacles that you encountered?** \_\_\_\_\_

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**What would you do differently next time?** \_\_\_\_\_

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**Signatures:** \_\_\_\_\_

\_\_\_\_\_

4-H'er(s)

\_\_\_\_\_

Date

\_\_\_\_\_

Club Leader

\_\_\_\_\_

Date

\_\_\_\_\_

4-H Staff

\_\_\_\_\_

Date

**Success Stories:**

*Please include pictures of your event/activity. If there is a funny or exciting story you would like to share, please include that here!*



**Montcalm County 4-H**  
**Earl Peterson 4-H'er of the Year**  
**Application Checklist**



- ☐ **Section One: General Applicant Information/Application Form**
- ☐ **Section Two: Individual Photo (headshot)**
- ☐ **Section Three: Life Skills Wheel; Head, Heart, Hands, Health experiences/growth**
- ☐ **Section Four: Community Service Through 4-H (with photos)**
- ☐ **Section Five: 4-H (non-Fair) Awards (with photos)**
- ☐ **Section Six: Community Service Outside of 4-H (with photos)**
- ☐ **Section Seven: 4-H Leadership (with photos)**
- ☐ **Section Eight: "My 4-H Story"**
- ☐ **Section Nine: References (at least two, delivered in sealed envelopes or dropped off at MSU Extension Office)**
- ☐ **Section Ten: 4-H'er of the Year Ambassador Plan**

Due Date: **March 1st by 4 p.m.**

Date Received in the Extension Office \_\_\_\_\_



**Montcalm County 4-H**  
**Earl Peterson 4-H'er of the Year**  
**Application Form**



This application must be filled out accurately and completely.  
Applicants must be 14 years or older, in 4-H for at least 3 years  
and not a previous recipient of this award.

**Please complete this cover sheet in ink or type and complete the additional questions on a separate sheet(s)**

Applicants are required to schedule an interview **before the end of May.**

Please contact the MSU Montcalm Extension office at (989) 831-7514 to schedule your interview time.

Name: \_\_\_\_\_ 4-H Age: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Name of School: \_\_\_\_\_ Grade: \_\_\_\_\_

Years in 4-H: \_\_\_\_\_ 4-H Club Name(s): \_\_\_\_\_

Name to be used for publicity: \_\_\_\_\_

**VERIFICATION:**

- I have completed this form and certify that it is accurate.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

- We have reviewed this form and believe it to be accurate. I feel this application \_\_\_ exceeds, \_\_\_ meets, or \_\_\_ does not meet the expectations to be considered for 4-H'er of the Year.

\_\_\_\_\_  
4-H Leader's Signature

\_\_\_\_\_  
Date

**MEDIA RELEASE**

Release for Audio, Video, Film and Photographs

All youth participants participating in this 4-H sponsored program must complete this section of the form. Participants are sometimes photographed and/or videotaped for use in Montcalm County 4-H promotional and educational materials.

I authorize 4-H to record and photograph my child's image and/or voice for use by Montcalm County's 4-H educational and promotional programs. I understand and agree that these audio, video, film and/or print images may be edited, duplicated, distributed, reproduced, broadcast and/or reformatted in any form and manner without payment of fees in perpetuity.

I have reviewed this form and believe it to be accurate.

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date



## Montcalm County 4-H

### Earl Peterson 4-H'er of the Year



- 1.) Please attach an individual photo that is sharply focused from shoulders up of yourself. This photo may be used for publicity purposes. Below the photo, please type and/or print in black, your name, age, address, city, state and zip code.
- 2.) Using the life-skill wheel (attached) please write a paragraph for each area (Head, Heart, Health, Hands) about how you have grown in those skills through your 4-H experiences.
- 3.) Describe the community service activities you have participated in through 4-H, both alone and with others. **Use the format: Year, Activity, Description of responsibility. Please include project photos.**
- 4.) Describe significant 4-H (non-fair related) awards you have received. **Use the format: Year, Award**
- 5.) Describe the community service activities and significant awards you have received **OUTSIDE 4-H. Use the format: Year, Award. Please include photos.**
- 6.) Attach photos of you in 4-H activities such as workshops where you served in leadership roles. Use captions for photos and include previous project photos.
- 7.) Have two reference forms completed for yourself. These must be submitted in sealed envelopes. Form attached.
- 8.) Write your 4-H Story using the following instructions:

#### My 4-H Story Instructions

"Your 4-H Story" is a very important part of your 4-H'er of the Year Application. Try to convey how your participation in 4-H contributed to your self-respect and concern for others, how it has influenced you in school, in your use of leisure time and in your career plans. "Your 4-H Story" is the place to expand on facts and figures by telling what your experiences have meant to you; how they have developed and affected your confidence, your attitude and other factors. "Your 4-H Story" adds warmth and depth to your application. It should not be a re-listing of what you included in your resume.

Your story is limited to **two** double-spaced, typed or printed 8 1/2- x 11-inch pages. Type must be no smaller than a 12-point. Have someone proofread your work before you submit it.

The following outline may help you develop "Your 4-H Story." It is divided into parts simply to help you outline what you want to say about yourself. **Do not** identify these parts in "Your 4-H Story."

#### PART 1:

Introduce yourself. Include information about your age, interests, family, where you live, where you go to school, when and why you became involved in 4-H.

#### PART 2:

Highlight your 4-H projects and activities, including major learning experiences, special interests and unusual situations you have encountered. Tell about how your projects grew in size and scope and some of your successes (and failures).

#### PART 3:

Explain how 4-H has helped you become a better leader and citizen, how 4-H has increased your interest and participation in community affairs, and what you have learned from your team or group involvement and efforts.

#### PART 4:

Describe how 4-H participation has helped you to feel about yourself, influenced your school and career goals and your use of leisure time. Tell about your future plans and the career you want to pursue.



**Montcalm County 4-H**  
**Earl Peterson 4-H'er of the Year**  
**Applicant Reference form**



\_\_\_\_\_ is applying to be the Montcalm County 4-H'er of the Year. This is a prestigious honor given to the best 4-H member representative each year. If selected, this individual would serve as a role model to others throughout the program and community. They would participate in many activities promoting 4-H and encouraging others to show citizenship and leadership. Please keep this in mind when answering the questions. Please place this form in a sealed envelope before returning it to the applicant or 4-H Program Coordinator for review.

How do you know this person? How long have you known them?

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Please use this checklist to evaluate this applicant's qualities. Use the following marking system:

**E=Excellent**

**G=Good**

**F=Fair**

**U=Unknown**

\_\_\_\_ Communication Skills

\_\_\_\_ Honesty

\_\_\_\_ Respect for others

\_\_\_\_ Flexibility

\_\_\_\_ Ability to complete a task

\_\_\_\_ Patience

\_\_\_\_ Dependability

\_\_\_\_ Initiative

\_\_\_\_ Sense of Humor

\_\_\_\_ Enthusiasm

\_\_\_\_ Resourcefulness

Do you feel the applicant is qualified for this special honor? Why?

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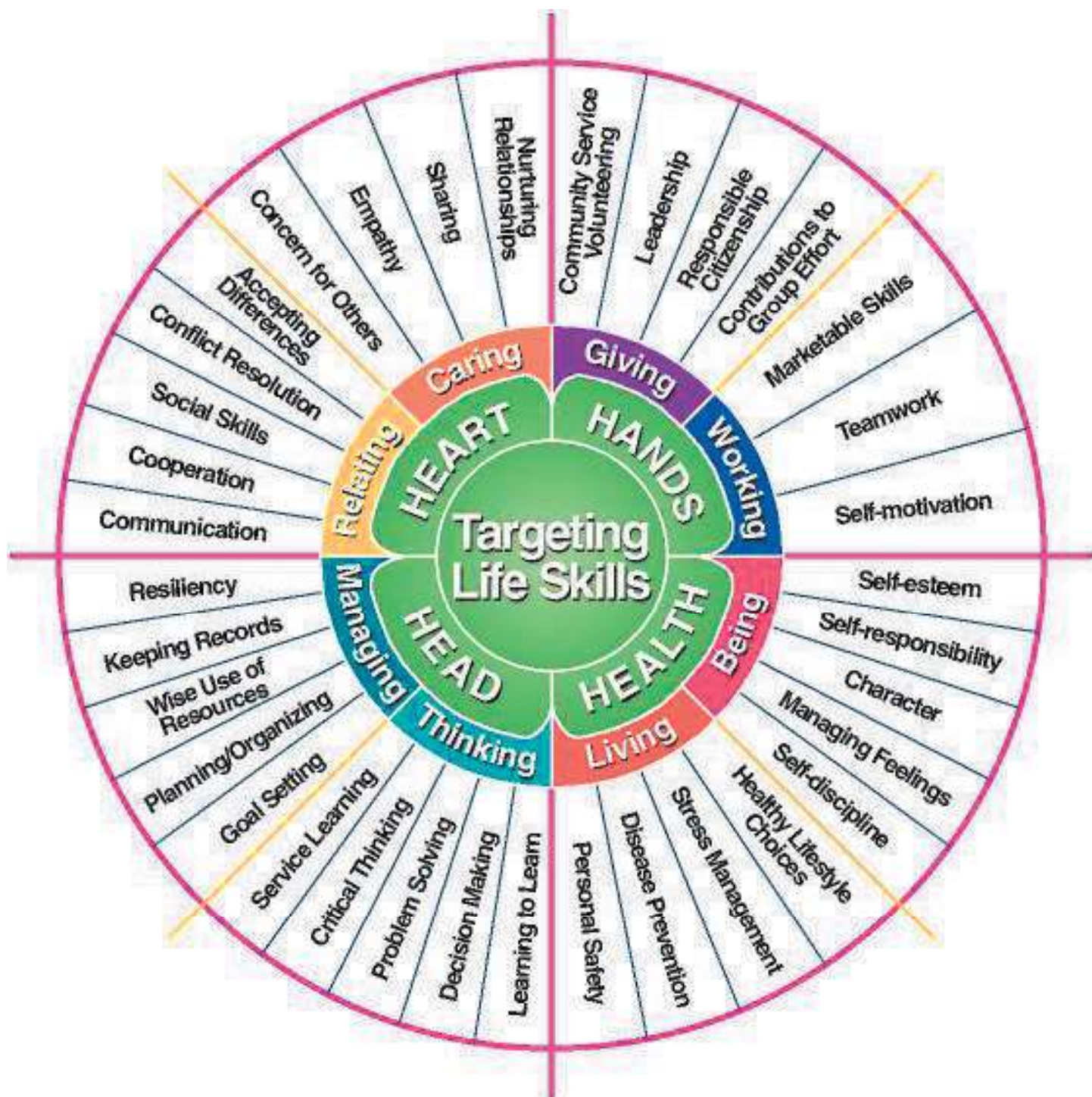
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Any other comments:

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**Montcalm County 4-H**  
**Earl Peterson 4-H'er of the Year**  
**Ambassador Plan**



**You are applying to be the Montcalm County 4-H'er of the Year. This is a prestigious honor given to the best 4-H member representative each year. If selected, you would serve as a role model to others throughout the program and community. You would participate in many activities promoting 4-H and encouraging others to show citizenship and leadership. Please select at least 3 of the following activities that you plan to do as an Ambassador of the Montcalm County 4-H Program.**

- ☐ **Participate at the Montcalm County Fair (announcing at still exhibit and livestock auctions, be visible and interact with 4-H'ers at the fair, help with announcing at the Style Show/Performing Arts, and announce at the opening ceremonies)**
- ☐ **Help with announcing at the Fall Awards Banquet**
- ☐ **Be present while promoting 4-H at radio stations**
- ☐ **Be present while promoting 4-H at TV stations**
- ☐ **Promote 4-H to the public at fair and outside of fair**
- ☐ **Participate in at least 3 community parades throughout the year**

**Please input at least three other ideas that you have, to assist in promoting the 4-H program within Montcalm County.**

- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_



# Montcalm County 4-H

## Earl Peterson 4-H'er of the Year



### Scoring Rubric

| Criteria-Application         | Qualities                                                                                     | Possible Points | Points Awarded |
|------------------------------|-----------------------------------------------------------------------------------------------|-----------------|----------------|
| <b>Applicant Information</b> | Information complete and neat                                                                 | <b>5</b>        |                |
| <b>Verification</b>          | Signatures from applicant and leader                                                          | <b>3</b>        |                |
| <b>Media Release</b>         | Signed                                                                                        | <b>2</b>        |                |
| <b>Individual Photo</b>      | Photo is clear, information is below                                                          | <b>5</b>        |                |
| <b>Question 2</b>            | Proper spelling and grammar, thoughts are clear and organized. All 4 areas represented.       | <b>30</b>       |                |
| <b>Question 3</b>            | Proper spelling and grammar, activities are described well.                                   | <b>5</b>        |                |
| <b>Question 4</b>            | Proper spelling and grammar, awards are described well.                                       | <b>5</b>        |                |
| <b>Question 5</b>            | Proper spelling and grammar, activities are described well.                                   | <b>5</b>        |                |
| <b>Photos</b>                | Photos are organized and have captions. Enough photos to tell a story.                        | <b>5</b>        |                |
| <b>Reference Forms</b>       | Two references completed and sealed                                                           | <b>10</b>       |                |
| <b>4-H Story</b>             |                                                                                               | <b>25</b>       |                |
|                              |                                                                                               |                 |                |
| Criteria- Interview          | Qualities                                                                                     | Possible Points | Points Awarded |
| <b>Appearance</b>            | Dressed presentable, properly groomed                                                         | <b>20</b>       |                |
| <b>Greeting</b>              | Friendly, professional, handshake and introduction                                            | <b>20</b>       |                |
| <b>Communication</b>         | Clear speech, volume is appropriate, minimal mistakes, provides thorough answers to questions | <b>50</b>       |                |
| <b>Eye Contact</b>           | Makes eye contact with judges appropriately                                                   | <b>10</b>       |                |



## Montcalm County Special 4-H Awards – NOMINATION FORM



**NOTE:** *Anyone may nominate, self-nominations will be accepted*

Please indicate with an “X” what award you are nominating someone for (Please complete a different form for each nomination made.):

\_\_\_\_\_ **I Dare You Award**

*Nominee must be a 4-H member who is a high school student, who shows personal integrity, balanced living and the potential for leadership. Two recipients will be selected (one male and one female).*

**Nomination must include a one or two paragraph narrative recommendation.**

\_\_\_\_\_ **Montcalm County 4-H Community Service Award**

*Applicant or nominee may be a member, leader, or club. **Applicant or nomination must include a one or two paragraph narrative describing the project work and impact on the community.***

\_\_\_\_\_ **Montcalm County 4-H Club Award**

*Club awards are given in the project areas of conservation, health or safety. **Applicant or nomination must include a one or two paragraph narrative describing the project work of 3 or more club members working together in the project area.***

\_\_\_\_\_ **Friend of 4-H Award**

*Nominee must have provided significant assistance to the 4-H youth programming in Montcalm County. Nominee has demonstrated an interest in serving the educational needs of youth. Nominee must not be enrolled as a 4-H Leader. **Nomination must include a one or two paragraph narrative describing the nominee's impact on the 4-H youth program.***

\_\_\_\_\_ **Montcalm County 4-H Booster Award**

*This award honors that special **non 4-H** individual, business or organization that has provided significant assistance to a club or 4-H program overall. **Nomination must include a one or two paragraph narrative describing the help they provide.***

\_\_\_\_\_ **Montcalm County 4-H Alumni Award**

*This award is for individuals who have been a 4-H member, provide an example of how 4-H prepares young people for the future and have given back to their community and the 4-H Program. **Please write a one or two paragraph narrative describing their role in 4-H programming in Montcalm County.***

\_\_\_\_\_ **Montcalm County 4-H Volunteer of the Year Award**

*This award is for individuals who are an approved 4-H volunteer and have made significant contributions to the 4-H program over the last program year. **Please write a one or two paragraph narrative describing the impact they have had on 4-H programming in Montcalm County.***

Name of Nominee: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please include the narrative, as indicated above, on a separate sheet of paper and attach it to this cover sheet.

Person Completing Nomination: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Person Completing Nomination: \_\_\_\_\_

**Due: First Tuesday of September**

Due Date: **First Tuesday of September**

Date Received \_\_\_\_\_



## Montcalm County 4-H Certificate Award



### Application Form – Members age 9 to 11 years

This application must be neatly printed or typed and filled out completely.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Years in 4-H: \_\_\_\_\_ 4-H Age (*as of January 1, current year*): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

4-H Club Name(s): \_\_\_\_\_

Name of School: \_\_\_\_\_ Grade: \_\_\_\_\_

#### Recognition area(s) for which you wish to be considered (list up to two projects):

Project Area 1: \_\_\_\_\_ Years in this Project Area: \_\_\_\_\_

Project Area 2: \_\_\_\_\_ Years in this Project Area: \_\_\_\_\_

#### Approval of Application:

- I have completed this form and certify that it is accurate.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

- We have reviewed this form and believe it to be accurate. I feel this application \_\_\_ exceeds, \_\_\_ meets, or \_\_\_ does not meet the expectations to be considered for a county certificate award.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

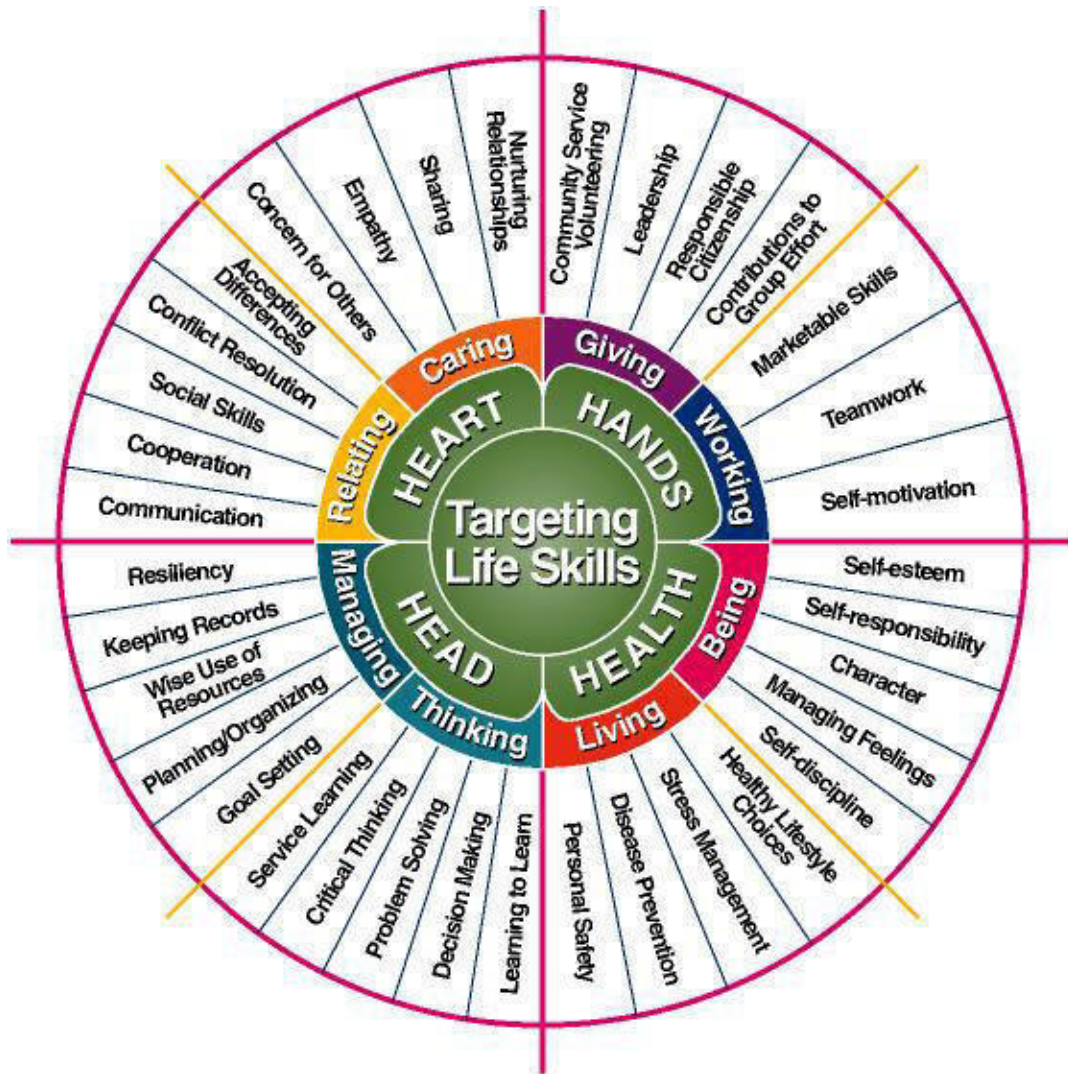
- We have reviewed this form and believe it to be accurate. I feel this application \_\_\_ exceeds, \_\_\_ meets, or \_\_\_ does not meet the expectations to be considered for a county certificate award.

\_\_\_\_\_  
4-H Leader's Signature

\_\_\_\_\_  
Date

Please complete all parts for each project area that you are applying for.

- Describe your participation in the 4-H project areas for which you wish to be recognized. Include learning activities, events, knowledge and skills, and awards you have earned.
- Using the life skill wheel on the next page, pick two life skills and describe how those skills have changed/improved during your involvement with this project.
- Photos should show you participating in the 4-H project areas for which you wish to be recognized. Use captions for all photos. Your application should have at least one photo for each project area, but no more than will fit on one page.



| Criteria                     | Qualities                                                                                      | Possible Points | Points Awarded |
|------------------------------|------------------------------------------------------------------------------------------------|-----------------|----------------|
| <b>Applicant Information</b> | Information complete and neat                                                                  | 15              |                |
| <b>Approval</b>              | Signatures from applicant, parent and leader                                                   | 5               |                |
| <b>Question 1</b>            | Proper spelling and grammar, thoughts are clear and organized.                                 | 30              |                |
| <b>Question 2</b>            | Proper spelling and grammar, thoughts are clear and organized.<br>Two life skills represented. | 30              |                |
| <b>Project Photos</b>        | Photos tell a story about the project and have captions.                                       | 20              |                |

Due Date: **First Tuesday of September**

Date Received \_\_\_\_\_



**Montcalm County 4-H Medal Award**  
**Application Form – Members age 12-19 years**



This application must be neatly printed or typed and filled out completely. Submit cover sheet and additional pages together.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Years in 4-H: \_\_\_\_\_ 4-H Age (*as of January 1, current year*): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

4-H Club Name(s): \_\_\_\_\_

Name of School: \_\_\_\_\_ Grade: \_\_\_\_\_

**Recognition area(s) for which you wish to be considered (list up to three projects):**

Project Area 1: \_\_\_\_\_ Years in this Project Area: \_\_\_\_\_

Project Area 2: \_\_\_\_\_ Years in this Project Area: \_\_\_\_\_

Project Area 2: \_\_\_\_\_ Years in this Project Area: \_\_\_\_\_

**Approval of Application:**

- I have completed this form and certify that it is accurate.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

- We have reviewed this form and believe it to be accurate. I feel this application \_\_\_ exceeds, \_\_\_ meets, or \_\_\_ does not meet the expectations to be considered for a county certificate award.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

- We have reviewed this form and believe it to be accurate. I feel this application \_\_\_ exceeds, \_\_\_ meets, or \_\_\_ does not meet the expectations to be considered for a county certificate award.

\_\_\_\_\_  
4-H Leader's Signature

\_\_\_\_\_  
Date

Please complete all parts for each project area that you are applying for. Attach answers to questions below on additional sheets.

1. Describe your participation in the 4-H project areas for which you wish to be recognized. Include learning activities, events, knowledge and skills, and awards you have earned.
2. Using the life skill wheel on the next page, pick four life skills (one each from Head, Heart, Health, Hands) and describe how those skills have changed/improved during your involvement with this project.
3. Describe what leadership and community service experiences you have had through 4-H, particularly in this project area.

4. Describe how you have promoted this project area through 4-H and raised awareness about it in the community.
5. Photos should show you participating in the 4-H project areas for which you wish to be recognized. Use captions for all photos. Your application should have at least one photo for each project area, but no more than will fit on one page.



| Criteria                     | Qualities                                                                                    | Possible Points | Points Awarded |
|------------------------------|----------------------------------------------------------------------------------------------|-----------------|----------------|
| <b>Applicant Information</b> | Information complete and neat                                                                | 10              |                |
| <b>Approval</b>              | Signatures from applicant, parent and leader                                                 | 5               |                |
| <b>Question 1</b>            | Proper spelling and grammar, thoughts are clear and organized.                               | 15              |                |
| <b>Question 2</b>            | Proper spelling and grammar, thoughts are clear and organized. Four life skills represented. | 30              |                |
| <b>Question 4</b>            |                                                                                              | 15              |                |
| <b>Question 5</b>            |                                                                                              | 10              |                |
| <b>Project Photos</b>        | Photos tell a story about the project and have captions.                                     | 15              |                |